

## **Minutes** of the meeting of the **North Lafourche Conservation, Levee & Drainage District Legal and Development Committee Meeting**

Date: Tuesday, November 21, 2023

A meeting was conducted on November 21, 2023, by the Legal and Development Committee of the North Lafourche Conservation, Levee and Drainage District. The meeting was called to order by Vice Chairman Robert Pitre at 5:00 pm. The pledge was led by Tim Allen and invocation given by Tory Hebert. The Vice Chairman called roll. Committee members present were Tim Allen, Tory Hebert, and Robert Pitre. Chairman Percy Gasery and committee member Cory Kief were absent. Others in attendance were: Executive Director Dwayne Bourgeois; Project Manager Arthur Ostheimer; Field Coordinator Travis Colombel; Administrative Assistant Madonna Viguerie; Executive Assistant Katie DeRoche; and Project/Accounting Assistant Brandy Theriot.

Compliance with Act 393: Vice Chairman Robert Pitre opened by stating the purpose of the meeting is to review and recommend to the full board at the December meeting amending the NLCLDD By-Laws and accepting an open meeting law process to bring NLLD's meetings into compliance with Act 393 of the 2023 Regular Legislative Session. D. Bourgeois stated Act 393 of the 2023 Regular Session amended the Open Meeting Laws to add additional accommodations for persons meeting the criteria of the Americans with Disabilities Act (ADA). Act 393 states "Each public body that has the capability to allow any member of the public with a disability recognized by the Americans with Disabilities Act or a designated caregiver of such a person to participate in its meetings via teleconference or video conference as defined in R.S. 42:17.2 shall adopt rules, regulations, and procedures to regulate and facilitate participation via teleconference or video conference for any such person who prior to the meeting requests that accommodation." Therefore, NLLD is having this meeting for the Legal and Development Committee to approve NLLD's process of complying with Act 393. That process is as such: any member from the public with a disability recognized by the ADA or caregiver of such a person may request to participate in a public meeting of the NLCLDD prior to the meeting. The NLCLDD will provide a copy of its ADA Public Meeting Access Form to the member with a disability or caregiver so that they can make the request to participate in a specific meeting and certify that they meet the requirements of the ADA. Once the NLCLDD receives the completed Form, a dial-in number will be given to the individual or caregiver to call and participate in the meeting via teleconference. The member of the public has the option to gather the ADA Public Meeting Access Form as follows: a) The Form can be downloaded from the NLCLDD website at [northlafourchelevee.com](http://northlafourchelevee.com), b) The Form can be requested by a return email by contacting the NLCLDD at [info@nlcldd.com](mailto:info@nlcldd.com), c) The form can be requested by calling the NLCLDD office. The Form can be sent to the requested by email or regular mail as preferred by the requester, d) The Form can be picked up at the NLCLDD office. The completed ADA Public Meeting Access Form must be received prior to the meeting for accommodations to be extended. T. Allen asked what expense this would be to the NLLD. D. Bourgeois said it will cost NLLD \$15.00 a month to create a separate, free public conference number for those with disabilities to call into the meetings. T. Hebert motioned, seconded by T. Allen to recommend approval of amending the NLCLDD By-Laws and accepting an open meeting law process to bring NLLD's meetings into compliance with Act 393 of the 2023 Regular Legislative Session to the full board at the December 2023 meeting. No discussion or public comment. Motion passed unanimously. The Vice Chairman called for public comments; there being none, a motion for adjournment was made by T. Allen, seconded by T. Hebert and the meeting was unanimously adjourned at 5:12 PM.

Cory Kief, President: \_\_\_\_\_

Dwayne Bourgeois, Executive Director: \_\_\_\_\_